

2.1 ORGANISATIONAL HIERARCHY

The **Corrective Services Industries** (CSI) Division is responsible for implementing Government and Departmental policy covering inmate work.

Responsibility for the direction, management and operation of the Division and for the overall oversight of CSI rests with the Director, Corrective Services Industries who reports to the Assistant Commissioner Inmate Management.

The **Corrective Services Industries** Corporate Office comprises three Branches viz; Operations Development, Business Development and Commercial. Each Branch is under the control of the Operations Development Manager, Business Development Manager and Commercial Manager respectively.

The functions of these Branches are as follows:

OPERATIONS DEVELOPMENT

Provides planning, technical and commercial direction, support and co-ordination for the development of inmate work programs and CSI commercial operations.

BUSINESS DEVELOPMENT

Develops overall CSI Marketing Plan to match CSI productive capacity with market opportunities and maintains a co-ordinated servicing of customer needs.

COMMERCIAL

Develops, implements and maintains a commercial infrastructure to support the CSI Corporate and commercial entity.

The overall direction and functions of the Department of Corrective Services are set out in published corporate and strategic plans. A business plan for the **Corrective Services Industries** Division coupled with Branch plans are prepared annually.

The ongoing co-ordination of functions of the Department is maintained through the Departments organisational chain of command and, meetings of the Executive – Board of Management, Senior Officers Meetings and Regional Commanders meetings.

A **Corrective Services Industries** Executive Committee comprising the - Director, Operations Development Manager, Business Development Manager and Commercial Manager meets weekly to monitor, review and set implementation of strategic objectives.

Responsibility for CSI operations, within the formalised policy framework of this manual, rests with the Governors of Correctional Centres through their respective Regional Commanders. Within a 'friendly' Correctional interface the commercial endeavours of CSI are the responsibility of Correctional Centre staff, through CSI Regional Business Managers and ultimately, to the Director, CSI.

The CSI Corporate Management Group has the function of co-ordinating and monitoring the overall management of **Corrective Services Industries** policy and implementation issues. The group comprises senior members of the **Corrective Services Industries** Division and CSI Business Managers. The Group meets monthly.

The CSI Operations Management Group which also includes CSI Operations Managers, Managers of Industries and selected development participants meets twice each year and operates as a communication, team building and business planning forum.

Schedules attached include:

- * Departmental Organisational Chart - [Figure 2.1.1](#)
- * CSI Organisational Chart – [Figure 2.1.2](#)
- * CSI Accountability Structure – [Figure 2.1.3](#)
- * CSI Planning Hierarchy Chart – [Figure 2.1.4](#)

Issue date: 2/01